



About Lawrence CommunityWorks

Lawrence CommunityWorks, Inc. is a community development corporation that weaves together community planning, organizing, and asset-building efforts with high-quality affordable housing and commercial development to create vibrant neighborhoods and empowered residents. By facilitating conversations and action on community priorities, LCW engages partners and a network of youth and adult residents in opportunities to move themselves and the city of Lawrence forward.

Position: Community Organizer

The Community Organizer works collaboratively with residents, LCW members, staff, and community partners to facilitate the design and implementation of relationship-driven civic engagement opportunities that promote the enhancement of the social capital needed to provide the spark for individual and collective actions aimed at improving the quality of life in the City of Lawrence.

Since 2012 LCW has been working within Lawrence Schools to assist in the creation of greater connectivity and partnership between family, community, and school. **The community organizer position will primarily be responsible for coordinating all aspects of LCW's school-based community organizing and network building efforts.**

Responsibilities

- Coordinate and facilitate all aspects of LCW's network building efforts with Lawrence Public School (LPS) families, teachers, and school administrators. Including, but not limited to:
 - Community Education Circles – Relationship building between parents, teachers, and school administrators
 - School Marketplaces – School wide community building networking nights
 - Relationships building with parents, teachers, and school administrators to create an environment of mutual support and partnership
 - Create opportunities for parents to take leadership and self-direct school activities and actions
 - Cultivate both new and existing relationships with LPS schools, staff, and families
 - Participate in LPS Family Engagement Strategic Planning efforts
- Coordinate and facilitate all aspects of LCW's parent leadership groups and training
- Support education and/or mobilization campaigns and activities that address community issues, through parent relationships
- Recruit, train and supervise parent volunteer leaders to assist in the implementation of civic engagement, school based, and neighborhood initiatives
- Work in collaboration with residents to follow-up and implement strategies that address school, neighborhood, and community issues and concerns
- Assist all network organizing department staff in network building activities aimed at connecting LCW members with one another and opportunities to improve and enhance their quality of life.
- Other relevant duties as deemed necessary by the LCW membership and senior management.



Qualifications

- **Passion for positive community change through community empowerment and collaboration.**
- **Ability to listen to and see the strengths and skills of community members and to utilize them to bring about collaborative community change.**
- Ability to be flexible and creative in identifying community/resident priorities
- Post-secondary education and/or three to five years of experience in community organizing preferred
- Able to work collaboratively with people of diverse backgrounds
- Strong interpersonal, speaking, writing, and group facilitation skills

- Ability to work nights and some weekends when required
- Familiarity with Lawrence Public Schools is helpful
- Experience and knowledge of Special Education a plus but not required
- Able to manage various tasks/projects at once
- Proficiency in Microsoft Office and social networking technologies
- Bilingual (Spanish and English) is a must

Compensation and Benefits

Salary: commensurate with experience

Benefits: Health, Life, Dental, Retirement, Vacation, Personal, Sick, and other fringe benefits

Full Time Position: 40 Hours per week

Please send cover letter and resume to:

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